

Proof of Delivery

Finding out who signed for the item you sent has never been easier.

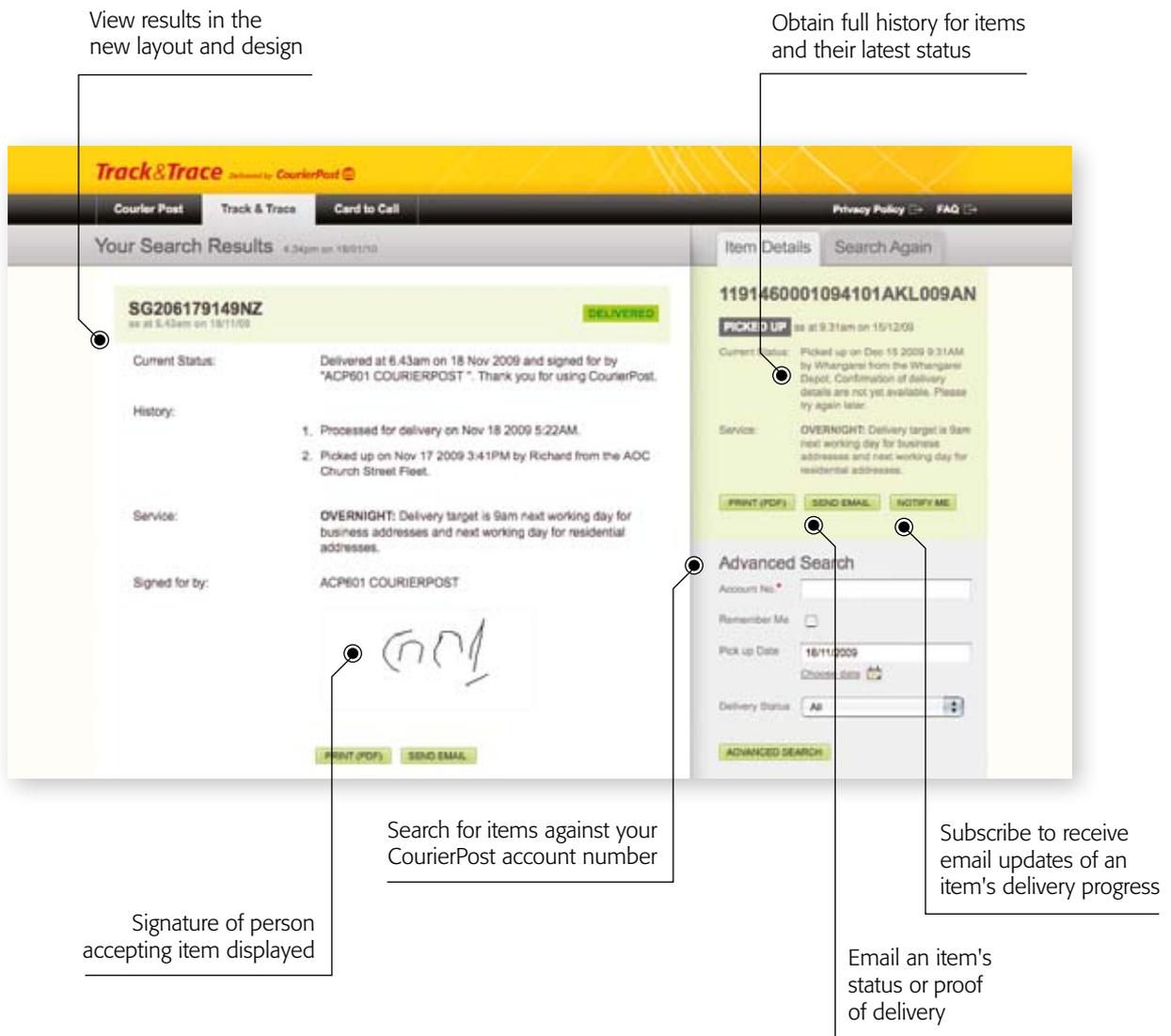
CourierPost's scanning technology means when your item is delivered by signature required service, our couriers use their scanner to record the name and signature of the person accepting it. This means we can then send this digitally captured information to you.

Best of all, this information is available at www.courierpost.co.nz*

How does it work?

Just visit www.courierpost.co.nz and enter your ticket number into the Track & Trace box. Up to 5 tracking items can be entered at once. A popup window will appear with the status of your item and you simply select which one you'd like to view the proof of delivery. This report can then be printed out or emailed to you or someone else.

Information and features available to you include:



The screenshot shows the 'Track & Trace' interface with the following callouts:

- View results in the new layout and design:** Points to the overall layout of the search results page.
- Obtain full history for items and their latest status:** Points to the 'History' section of the tracking details.
- Search for items against your CourierPost account number:** Points to the 'Advanced Search' section.
- Signature of person accepting item displayed:** Points to the digital signature image.
- Subscribe to receive email updates of an item's delivery progress:** Points to the 'NOTIFY ME' button.
- Email an item's status or proof of delivery:** Points to the 'SEND EMAIL' button.

* Signatures on items sent to rural addresses, PO Boxes or counter delivery are collected manually and are not available using the Signature Online service.

Book re-delivery easily online

If you weren't home when we tried to deliver an item that needed signing for don't worry, you can easily book re-delivery online.

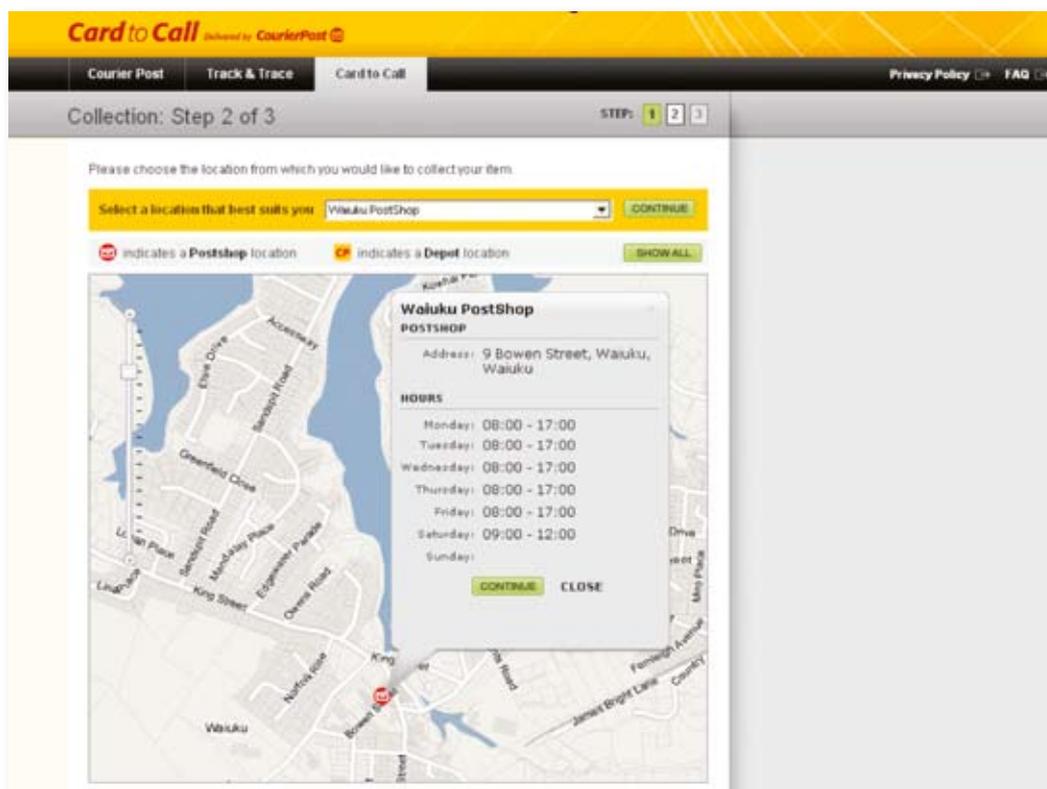
If we try to deliver an item to you that requires a signature but no one's home to sign for it, we will then leave a 'Card to Call' at the delivery address.

This card details when the delivery was attempted, the item number as well as what you need to do to arrange re-delivery.

The online Card to Call booking service provides you the choice to either arrange to collect it from your nearest CourierPost depot or PostShop, redirect it to another address, or re-deliver it to the original delivery address. Best of all, you can choose the day* on which you want this to happen.

How does it work?

Visit www.courierpost.co.nz and enter your ticket number into the Card to Call box. You will then be prompted to confirm the original delivery address after which you'll be provided with options for re-delivery. You then simply choose the option that's most convenient for you.



* Note: available next 5 working days.